
[REDACTED]

7:20

Next Steps in Communications to key stakeholders and membership (Victoria)

[REDACTED]

[REDACTED]

[REDACTED]

7:40

Next Steps in Ongoing Operations January 5 to 15th, 2023 (Victoria)

- Discuss operations priorities (All)
- Proposal for Managing Finances and Bookkeeping (Peter)
- (See Draft Roles, Responsibilities & Priorities)

January is a slow month in which staffing requirements are modest. Vicki, Lindsay and Carley will meet with Laura to explore short term staffing requirements. Vicki proposed that we wait until we have our strategic priorities defined to develop a longer-term staffing plan

Chris advised that he has a bookkeeper for his businesses who he recommends to replace Amber due to her resignation.

ACTIONS

[REDACTED]

Detailed TORs and budget for a staffing plan to March 31, 2023, will be presented for board approval at January 12 board meeting.
Mario will continue to work with Vicki and Peter to explore hiring a firm to manage all our financial needs
Peter will contact the bookkeeper recommended by Chris to explore this as an option for our financial management needs

Closing (Victoria)

David moved a motion to adjourn at 8:32 PM. Seconded by Peter. Passed unanimously

Forward Agenda

Next Board Meeting January 12th 7:00 to 9:00 p.m. (Zoom)

- Financial Report – YTD and forecast to March 31, 2023
 - Approval of Finance and Fundraising Committee ToR
 - Ongoing financial management, reporting, and bookkeeping support
- Managing the Centre for the Next 3 to 6 months - Org structural options to be determine (options will be presented)
 - People Committee restructuring
 - Establish hiring committee (TBD)
- Updates: communications, legal, others

Frequency of Board Meetings to be determined on January 12, 2023, meeting.