

## **DRAFT MINUTES**

**Centre Wakefield LaPêche**  
**ORDRE DU JOUR / AGENDA Conseil d'administration**  
**Wednesday, January 12, 2022**  
(via Zoom)

### **Attendance**

Irene Richardson  
Kathleen Lauder  
Kolleen Gibson  
Ivan Hale  
Carly Woods  
Hélène Giroux  
Carolyn Nolan  
Pam Ross  
Chris Harris  
Blair Mackay (GM)  
John Parker (WRA)

### **Absent**

Lisa Utronki  
Sally Swan  
David Parks  
Ned Ellis

### **1. APPROVAL OF AGENDA**

Motion: To approve the agenda, moved by Kathleen and seconded by Hélène, approved unanimously

### **2. CONFLICT OF INTEREST**

No conflict of interests reported

### **3. APPROVAL OF MINUTES**

Motion: To approve the board minutes of the meeting held on December 2, 2021 moved by Kathleen, seconded by Hélène, approved unanimously

### **4. WRA– Wakefield Recreational Association**

We were joined by John Parker from the WRA to provide an update on activities

- A grant request has been submitted for Canada Day
- The WRA has implemented a Safe Space, Safe Face initiative for outdoor activities to keep our youth safe when using CWLP facilities
- The WRA continues to support programming for recreational activities related to the use of the skate park and transforms the skate park into an ice rink for the winter months

- The WRA requested support from the CWLP to convert our liquor license into an indoor/outdoor use and/ or support them in the process of obtaining an outdoor liquor license for future WRA events
- The WRA would like to be involved in any future landscaping developments/ designs to the property.

**Action:** Blair Mackay will contact the Municipality regarding funding for St. Jean de Baptiste and an outdoor liquor permit.

**Action:** Ivan, Carly, and Blair will work with the WRA (John Parker), WSA(Wakefield Skateboarding Association), Market and the Municipality (Pam/ to identify the CWLP outdoor landscaping/renovations requirements. (Ivan will chair)

#### **5. OPERATIONS UPDATE - Presented by Blair Mackay, GM**

Blair expressed his enthusiasm and passion for joining the CWLP. He is currently planning and reaching out to partners re moving the Centre into a more cultural direction. He also making plans for Spring and Summer programming (COVID permitted) and Carly kindly offered her assistance and expertise in facilitating the Spring and Summer programming initiatives.

#### **6. HR UPDATE**

There was no official update but it was discussed that the Meet and Greet with the new GM, Blair Mackay in December was a success and there continues to be a need to develop a sustainable HR plan / staffing complement for the WCC.

#### **7. COMMUNICATIONS UPDATE**

A newsletter was sent in December and the Communications Committee continues to work on developing a Communications Plan for the future.

#### **8. FINANCE UPDATE**

Our Cash Position as well as our YTD financial position continue to appear very good. The FARR Grant has been confirmed and will continue for 2022 in the amount of 11K.

#### **9. GOVERNANCE UPDATE**

No update

#### **10. FUTURE OF THE CENTRE UPDATE**

There was no official update, the Committee continues to pursue ELAN funding related to supporting this initiative.

#### **11. ADJOURNMENT**

Motion: To adjourn the meeting, moved by H  l  ne seconded by Carolyn, approved unanimously.

The meeting was adjourned at 8:44pm.