

## MINUTES

**Centre Wakefield LaPêche**  
**ORDRE DU JOUR / AGENDA Conseil d'administration**  
Thursday April 08 2021 @ 19:00  
BY ZOOM

Present	Absent	Quorum
Irene Richardson Pam Ross Carolyn Nolan Estella Arlott David Park Kathleen Lauder Chris Harris Ivan Hale	Andrew Ryan	YES

### 1. Approval of agenda

**MOTION: Pam moved and Kathleen seconded approval of agenda.**

Motion carried unanimously.

### 2. Conflict of interest

No conflicts of interest

### 3. Approval of minutes of last meeting

**MOTION: Moved by Pam and seconded by Irene approval of minutes of board meetings held on March 04, 2021 with a change regarding the date of the next meeting from April 1 to April 8.**

Motion carried unanimously.

### 4. Committee reports

#### Operations:

CISSSO is doing well and they are happy with everything. The centre is looking good.

We will look at the agreement with the municipality. The current agreement expired in 2018. The municipality asked for a list of items for discussion at the meeting. Some things need clarification. Estella and Irene will prepare for it. The core funding from the municipality is long term and does not need to be discussed but we might ask for some increases in their share of operating costs (such as insurance, water, etc.)

**MOTION: David moved and Pam seconded that we proceed with negotiating the agreement with the municipality to be signed by the end of May.**

Motion carried unanimously.

We do not expect to have summer camp but Peggy Brewin will have a summer camp.

The WAY is no longer using the Centre but will pay rent for the next few months.

Ivan reported on the Farmers Market. They plan to proceed in the same fashion as last summer, respecting COVID regulations, but in a different location. They have made their selection of vendors and they are planning in detail. The regular season will run for about 24 weeks starting May 24 and ending after Thanksgiving. They are looking at the Fairburn House, Alpengruss and Vorlage as possible locations but they have not resolved it yet.

### **Finance including budget**

We renewed the mortgage for a 2-year term at 3.9 percent. We were projecting a deficit but now we expect to break even. We have a preliminary draft budget for this year. It assumes that COVID vaccines will end in September and we will resume regular programming in October to be back to normal programming in January 2022. If anyone wants to input to the budget they can send ideas to Irene or Carolyn. We will have a budget presentation next month and finalize it then. We have \$180,000 in the bank so we are in a strong cash position. The centre has weathered the COVID storm well. We have obtained many COVID subsidies.

### **Fundraising**

- ELAN funding was approved to relaunch the opening of the centre and celebrate our 10<sup>th</sup> Anniversary when COVID restrictions are lifted. Irene will work with the journalist, Lisa, to come up with ideas for that.
- CACTUS: We had \$28,000 for the journalists for 3 months. We are looking at providing alternative media and alternative voices. Diversity and democratic principles are core to this program. We are anticipating receiving \$100,000/year to continue with the journalists
- We got \$5,000 New Horizon grant to get equipment to host ZOOM meetings and offer this service to the public.
- The Canadian Organic Growers Association will do some things with seniors on ZOOM this year and next year we hope to get more money for garden projects.
- Irene will prepare a profile to be submitted to the Canada Council so that we can apply for the many grants they have for cultural events
- Irene applied to Service Canada for the summer youth program but we have not heard back

**MOTION: Pam moved and David seconded approval for Irene to sign the agreement for the ELAN (English Language Arts Network) grant for 16K for activities surrounding the 10th Anniversary of the Centre celebrations.**

Motion carried unanimously

**MOTION: Pam moved and Estella seconded approval for Irene to sign the agreement for THE CANADIAN ASSOCIATION OF COMMUNITY TELEVISION USERS AND STATIONS on behalf of the Minister of Canadian Heritage (“CACTUS”) for the La Pêche Media journalist project.**

Motion carried unanimously

**Future of the Centre (MRC report):** Pam has committed to getting a date in April from MRC for their report.

## **5. Other business**

David pointed out that we are a functional group and we need to spend time planning our future and deciding on strategies for working with our members. The consensus among board members was that we should proceed with a strategic planning meeting on ZOOM in May. This had already been planned and scheduled but was delayed when the centre became a vaccination site. It is a good time now to schedule this meeting.

## **6. Next board meeting**

The next board meeting will be Thursday, May 6 at 7 PM by ZOOM.

## **7. Adjournment**

The meeting was adjourned at 8:36.