

MINUTES

Centre Wakefield LaPêche
ORDRE DU JOUR / AGENDA Conseil d'administration
Thursday July 21 2021 @ 19:00
BY ZOOM

Present	Absent	Quorum
Irene Richardson Carolyn Nolan Estella Arlott David Park Kathleen Lauder Ivan Hale	Andrew Ryan Pam Ross Chris Harris	Yes

1. Approval of agenda

MOTION: Ivan moved and Estella seconded approval of agenda

Motion carried unanimously

2. Conflict of interest

There was no reported conflict of interest

3. Approval of minutes of previous meeting

MOTION: Estella moved and Irene seconded approval of the minutes of the June 3 board meeting.

MOTION: Kathleen moved and Irene seconded approval of the minutes of June 17 board meeting organized by Carolyn and Kathleen.

Motions carried unanimously

4. Update on the MRC

Irene reported that she spoke with Christine at MRC and she asked us to put forward questions and concerns. David suggested we should review a few regional cultural centres in Quebec. We might organize a forum inviting other regional cultural centres to connect with us and discuss: how they got started; how they are staffed; how they are financed; how they are incorporated; cheers and challenges.

ACTION: David will ask Glen Foster and Helene Giroux to get ideas on how we should move forward on the forum and who we should contact.

5. Committee reports

- **Operations:** CISSSO is staying until at least September 30 and perhaps longer. Lisa has started to produce videos for the 10th anniversary (e.g history of the centre, partnerships and ideas for the future). It was suggested we should try to get a video to show at the AGM.

MOTION: Kathleen moved and Estella seconded that the board supports the contracting of LaPeche media/Lisa Utronki to be responsible for the digital portion of the ELAN grant for the 10th Anniversary for \$8,000 to be complete by April/May of 2022.

Motion carried unanimously

There was a discussion about implementing an annual memberships for the coop when we re-open.

MOTION: Estella moved and Irene seconded that we prepare a report to the board concerning annual membership to be decided by April 2022.

Motion carried with 5 agreeing and one abstaining.

Lisa is going to continue working with CACTUS/LaPeche media grant from September 2021 to March 2022.

MOTION: Ivan moved and Estella seconded that the board supports Irene to negotiate a contract with CACTUS for La Peche media to continue their work from September 2021 to March 2022.

Motion passed unanimously.

- **HR**

MOTION: Irene moved and Estella seconded that the HR committee be mandated to begin planning for recruitment of a full time General Manager with a view to bringing the plan back to the board before the AGM.

Motion passed unanimously.

It was suggested to look at postings by other similar organizations for this position. Ivan suggested that we could approach MRC and/or the municipality to second a person to this position. Carolyn suggested that we develop this position in the context of our HR plan and our budget.

- **Finance**

Carolyn reported that she is working with Amber to get the audit complete in time for the AGM. We are in a good cash position. Ivan pointed out that we may not have the farmer's market at the community centre next year and we should consider that in doing the budget for next year.

- **Governance**

MOTION: Moved by Kathleen and seconded by Irene that CWLP will begin the process of applying for charitable status.

Ivan thinks it is a good idea and we may get it in less than a year. It does not limit our programming. There will be reporting requirements.

Motion carried unanimously.

MOTION: Moved by Irene and seconded by Estella that we explore the possibility of setting up a 'donor advised' fund within the Outaouais Community Foundation for the CWLP.

Motion carried unanimously.

ACTION: Irene will work with Daniel to clarify why we should be optimistic that we will get charitable status and how we can get the funds from the Community Foundation in the event that we are not successful in getting charitable status.

6. **Other business**

7. **Date of next board meeting**

The next board meeting will be on Thursday, August 12, 2021

8. **Adjournment**

Irene moved and Estella seconded to adjourn the meeting at 9:01.